

**BOARD OF COMMISSIONERS MEETING  
WATERWORKS DISTRICT #1  
OF DESOTO PARISH  
320 LIBERTY LANE  
GRAND CANE, LOUISIANA  
May 27, 2025  
6PM**

**Call to Order**

K. E. "Ed" Campbell called the meeting to order. Ronnie Land & Rusty Morris were absent.

**Prayer / Pledge**

Randy Rodger's led the prayer. K. E. "Ed" Campbell led the pledge.

**Open floor discussion**

K. E. "Ed" Campbell, added an agenda item for David's permanent position to agenda item 8a. Randy Rodger's said we needed a roll call vote to amend the agenda. The roll call vote was done. K. E. "Ed" Campbell discussed ethics training for all board members. Debra added that sexual harassment training also had to be completed by all board members. Certificates for both should be filed at the Waterworks office for all board members. Management training was brought to attention by David Ryals, a suggested course that could be done as well, every 5 years.

**Approval of Minutes of April 2025 meeting**

K. E. "Ed" Campbell made a motion to approve the minutes from April 2025 meeting. Randy Rodger's 2<sup>nd</sup> the motion.

**Approval of Financials for April 2025**

K. E. "Ed" Campbell discussed how to read the financial reports.

The water and plant financials are separated on the reports. Talked about the cost of operating the system. Donnie Fisher requested the Cash Flow report be separated into positive and negative columns for an easier to read report. K.E. "Ed" Campbell talked about how board members were approved to sign into the banking and view transactions. The motion was made by Donnie Fisher and 2<sup>nd</sup> by Randy Rodgers, to remove Bo Norwood from signature at the bank since he has resigned from the board. Randy Rodger's made the Motion to approve the April financials and 2<sup>nd</sup> by Donnie Fisher.

**Ethics Board**

Ethics Board ruling was discussed by K.E. "Ed" Campbell, Waterworks District 1 was approved by the state.

**Committee Report**

By Laws need to be updated, assigned to Joe Etheredge and Rusty Morris. Personnel updates assigned to Gabriel Whitaker and Ronnie Land, for sick, vacation, and comp time to be updated.

### **Pay Scale Chart**

**Pay scale chart needs to be amended to reflect yearly salaries. The motion was made by Joe Etheredge and 2<sup>nd</sup> by Gabriel Whitaker. Approved by the board. Organizational chart also needs to be revised.**

### **Office Assignment**

The office manager position falls under the board according to the bylaws. K. E. "Ed" Campbell outlined the duties of the office manager, and the board assigned Debra Chatman to this permanent position. The motion was made by Donnie Fisher and 2<sup>nd</sup> by Gabriel Whitaker. The board approved unanimously. David Ryals was assigned permanent position as Water System Superintendent . The Board approved unanimously.

### **Water/Plant Update**

David Ryals talked about the progress on the plant expansion; the engineers say the work will be completed very soon. Tim Bryson talked about the progress on reinstalling the ammonia system at Keatchie. K. E. "Ed" Campbell suggested we get outside help if needed.

### **Adjournment**

The motion was made for adjournment by Donnie Fisher and 2<sup>nd</sup> by K. E. "Ed" Campbell.